



St. Vincent de Paul School

Volunteer Agreement

The faculty and staff are grateful for the time volunteers are able to spend at our St. Vincent de Paul School. You are welcome and appreciated.

Please note that all volunteers are required to have completed the following:

- Background check
- Archdiocese of Seattle's Safe Environment Program Training/Update
- Volunteer Worker Agreement Form
- Volunteer Agreement

In order to provide the best possible atmosphere for our students, volunteer guidelines have been established. We ask all volunteers to read these and sign below.

1. Your commitment is valued. Please be on time.
2. If you are not able to meet your volunteer commitment, please make every effort to find another parent substitute. If you need help, please contact the school office.
3. Volunteers should sign in at the office when arriving at the school and sign out at the office before leaving. We ask that you wear a visitor's badge when you are at school. If you are volunteering for recess, please pick up a recess vest and wear it during recess.
4. Our students are happy to see parents and other helpers during the day. Your assistance and/or oversight should extend to all students identified by the teacher or principal, whether in the classroom, lunchroom, or on the playground.
5. Younger siblings should be left in the care of others while you are working in the classroom, office or on field trips. Younger siblings may be present during recess so long as you are able to direct your attention to the students having recess.
6. Cell phones are to be turned off while on school grounds or field trips.
7. Confidentiality regarding each student's learning and actions is expected. What happens in the classroom or among students is confidential and should not be discussed outside the school. If you have a concern, please see the teacher, playground supervisor, or principal.
8. As a volunteer, please know that you have the capacity to impact the success of many students. Your willingness to contribute is highly regarded by all.

Thank you so much again for your time. Please sign to show your agreement with these guidelines and return this form to the school office.

Name (Please Print)

Date

Signature

Student's Last Name